

## Mid Devon District Council

### Scrutiny Committee

Friday, 19 August 2016 at 2.15 pm  
Phoenix Chamber, Phoenix House, Tiverton

Next ordinary meeting  
Monday, 12 September 2016 at 2.15 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr F J Rosamond  
Cllr Mrs H Bainbridge  
Cllr Mrs C P Daw  
Cllr Mrs S Griggs  
Cllr T G Hughes  
Cllr Mrs J Roach  
Cllr T W Snow  
Cllr N A Way  
Cllr Mrs G Doe  
Cllr Mrs A R Berry  
Cllr R Evans  
Cllr J L Smith

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

### 1 APOLOGIES AND SUBSTITUTE MEMBERS

To receive any apologies for absence and notices of appointment of substitute Members (if any).

### 2 PUBLIC QUESTION TIME

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

### 3 MEMBER FORUM

An opportunity for non-Cabinet Members to raise issues.

4      **MINUTES OF THE PREVIOUS MEETING** *(Pages 5 - 12)*

To approve as a correct record the Minutes of the last meeting of this Committee (attached).

The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

5      **DECISIONS OF THE CABINET**

To consider any decisions made by the Cabinet at its last meeting that have been called-in.

6      **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

7      **DIGITALISATION FOR MEMBERS** *(Pages 13 - 16)*

To receive a report from the Head of Customer Services and the Member Services Manager regarding digitalisation and the introduction of iPads for Members.

8      **WHISTLEBLOWING UPDATE**

The Head of Communities and Governance informs the Committee that there has been one case reported since the last update and that this is currently being investigated.

9      **CAR PARKING** *(Pages 17 - 24)*

To receive information from the Head of Finance regarding Car Parking charges.

10     **SHOP FRONTS** *(Pages 25 - 26)*

To receive an update from the Head of Communities and Governance regarding the Shop Front Project.

11     **EQUALITIES/HATE CRIME**

The Head of Communities and Governance has provided the following update regarding Equalities and Hate Crime.

Members asked me to provide information as to whether the number of hate crimes reported in mid Devon had increased in the run up to and post Brexit. Inspector Bradford from the Police has confirmed that there

has not been an increase in incidents prior to or after the EU referendum as recorded by the Police.

In terms of the statistics for Mid Devon, Inspector Bradford looked at the period 01/06/16 to 31/07/16 and compared the same period in 2015

Overall there were 3 crimes recorded in 2015 and 2 in 2016

None of the crimes in 2016 are attributable to the EU referendum

The breakdown is

One crime in Tiverton and one in Crediton with no crime recorded in Cullompton in 2016

In 2015 there was one crime in Crediton and two in Tiverton with none recorded in Cullompton

12 **ANNUAL REVIEW LETTER 2015/16** *(Pages 27 - 34)*

To receive information from the Local Ombudsman.

13 **PARISH LIAISON** *(Pages 35 - 36)*

The Chairman has requested that the Committee discuss communication with Town and Parish Councils. Do we do enough to inform and to help individual Councillors liaise with their parishes?

14 **RIPA 6 MONTHLY UPDATE** *(Pages 37 - 38)*

To receive an update from the Head of Communities and Governance regarding RIPA.

15 **NEIL PARISH MP**

The Committee to welcome the MP and put questions

16 **IDENTIFICATION OF ITEMS FOR THE NEXT MEETING**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

Establishment  
Member Development  
Cabinet Member for Housing  
Performance and Risk

**Stephen Walford**  
Chief Executive  
Thursday, 11 August 2016

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Julia Stuckey on:

Tel: 01884 234209

E-Mail: [jstuckey@middevon.gov.uk](mailto:jstuckey@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.